

CURRICULUM VITAE

ROMANA KLUKOVÁ

Full CV: <https://www.linkedin.com/in/romana-klukov%C3%A1-349329a1/>

Present Positions:

- Founding Partner & Secretary at ACF – Audite, Cogitare, Facite, Professional Association, Bratislava, Slovakia
- Senior Project Manager, GUARANT International, Prague, Czech Republic

Professional experience:

- Dedicated project manager with proven experience in sales & marketing of Business Events.
 - Senior Project Manager and Association Development Manager, GUARANT International, Czech Republic (2014–currently).
 - Guest service agent, Sheraton Prague Charles Square Hotel (2013–2014)
- Skilled in designing finance and budget management, cost efficiency & optimization, contractual negotiations.
- Strong organizational abilities with proven success in managing multiple medical/technical congresses (international congresses up to 3000 participants worldwide)
- Deep knowledge of destination subvention schemes and programmes of multiple European destinations
- Organization of virtual events (Webex, Zoom, Teams, G-con tailored made congress platform)
- Analytical and strategic thinking, strong interpersonal skills
- Education
 - Master Degree in Tourism Management (2014), University College of Business, Prague CZ
 - Bachelor Degree at College of Business and Hotel Management, Brno, CZ

Successfully accomplished international projects:

- [Interspeech2021](#), Brno, CZ, hybrid meeting, 350 +1880 pax
- E-meeting of European Society for Paediatric Anaesthesiology (ESPA) 2020, Porto, PT, 1500 pax,
- VII. Congress of Czech society of aesthetic and laser medicine, Prague, CZ, 2020, 250 pax,
- Annual congress of Czech society for neurosurgery, 2019, Konopište, CZ, 350 pax
- 14th FELASA Congress (Federation of European laboratory animal science association) 2019, Prague, CZ, 2010 pax
- The 47th EDTNA/ERCA International Conference 2018, Genova, IT, 1000 pax
- The 50th International Chemistry Olympiad, Bratislava/ Prague, Slovak, CZ & SK, 1500 pax
- The 22nd Annual International Scientific meeting of British Society of Orthopaedic Anaesthetists, 2017, Prague, CZ, 350 pax
- The 46th EDTNA/ERCA International Conference 2017, Krakow, PL, 1300 pax
- The 45th EDTNA/ERCA International Conference 2016, Valencia, ESP, 1300 pax
- The 44th EDTNA/ERCA International Conference 2015, Dresden, DE, 1600 pax

Other relevant information:

- [3rd place in “Business and Public Event” Category](#) by Czech Event Association in 2019, the 50th INTERNATIONAL CHEMISTRY OLYMPIAD 2018
- Secretary General of Slovak Resuscitation Council, managing successfully Advanced Life support courses (ALS) in Slovakia from 2015 annually, www.srr.sk

Language skills: Slovak (mother tongue), English, Czech